**Senior research fellowships preproposal form**

* **Please read the Fellowships ‘information for applicants’**

**document and the** [**costs guidance**](https://www.parkinsons.org.uk/research/costs-guidance-research-grants) **before making your application.**

* **Applicants should submit a bio-sketch CV (up to two pages) in Arial font size 11 using the** [**template**](https://research.parkinsons.org.uk/templates/server/document-relay.cfm?frmFileID=42722) **from our online application system. No personal information, such as home addresses, should be included.**
* **Appendices - up to two pages of figures and / or pilot data may be submitted.**
* **Covering letters are not required.**
* **Late applications will not be accepted. Completed forms must be emailed to** [**researchapplications@parkinsons.org.uk**](mailto:researchapplications@parkinsons.org.uk) **by 3 July 2024, 4pm.**
* **Preproposal applications will be reviewed by members of the charity’s** [**College of Experts.**](https://www.parkinsons.org.uk/research/parkinsons-uk-college-experts)
* **If successful you will be invited to submit a full application also via our online application system.**

**Application details**

| **Application reference**  **(Internal use)** |  | | | | |
| --- | --- | --- | --- | --- | --- |
| **Principal applicant** |  | | | | |
| **Application title** |  | | | | |
| **Host institution name** |  | | | | |
| **Host institution address** |  | | | | |
| **Proposed start date** |  | **Duration**  **(months)** |  | **Total cost** | [from finance table] |

**Type of research / Research area**

| **Type of research** | Basic |  | Pre-clinical |  |
| --- | --- | --- | --- | --- |
| Clinical |  | Other - specify |  |
| Target validation |  |  | |
| **Research area** | Biochemistry |  | Molecular biology |  |
| Bio-informatics |  | Pharmacology |  |
| Clinical studies |  | Proteomics |  |
| Cellular models |  | Animal models |  |
| Genetics |  | Other - specify |  |

**Please mark with an ‘x’**

**Principal applicant details**

| **Name** |  | | |
| --- | --- | --- | --- |
| **Current post** |  | | |
| **Institution address** |  | | |
| **Telephone** |  | **Email** |  |

**Supervisors should hold employment or honorary (if a clinical academic) contracts with the UK host institution that extend beyond the period of the grant to be able to proceed to full application.**

**Yes / No**

**Supervisor details**

| **Name** |  | | |
| --- | --- | --- | --- |
| **Current post** |  | | |
| **Institution address** |  | | |
| **Telephone** |  | **Email** |  |

Co-applicants and collaborators may be based at non-UK institutions.

**Please make sure you include all co-applicants and collaborators that would be included in a full application.**

**Co-applicant 1 details**

| **Name** |  | | |
| --- | --- | --- | --- |
| **Current post** |  | | |
| **Institution address** |  | | |
| **Telephone** |  | **Email** |  |

**A letter confirming agreement from each collaborator must be submitted.**

**Collaborator 1 details**

| **Name** |  | | |
| --- | --- | --- | --- |
| **Current post** |  | | |
| **Institution address** |  | | |
| **Telephone** |  | **Email** |  |
| **Role of the collaborator** |  | | |

**Personal statement (500 words max)**

Applicants should have the potential to become independent researchers, citing outputs from your research experience to date to demonstrate your readiness to develop. Medical graduates should explain how they plan to combine research and clinical training. Please also detail your career aspirations and describe how the fellowship will enable you to realise them.

If you are a healthcare professional in a senior role, such as a Consultant Neurologist, please explain how this fellowship would add to increasing capacity in Parkinson's research. How will this fellowship enable you to continue your research that would not be possible without this award?

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**Eligibility (500 words max)**

Applicants should have a strong track record of original and productive research in their area which shows productivity and impact across past appointments (typically at least one previous post-doctoral appointment). They should be able to demonstrate:

* the progress they have made in moving towards independence through diverse collaborations and partnerships independent of their sponsors and past supervisors
* receipt of small amounts of independent funding (such as a previous intermediate fellowship) and /or a track record of effective management of a small number of their own laboratory staff.
* Researchers who hold tenure are not eligible to apply.

Please provide details as to how you meet the above criteria.

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**Abbreviations (500 words max)**

Please list all abbreviations used in the application and their full terms

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**Plain English title**

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**Plain English abstract (350 words max)**

Please ensure that the plain English abstract is written for a lay audience including sufficient information to understand the importance, objectives, design and outcomes of the project.

We recommend that all applicants work with people affected by Parkinson’s in the development of an application for funding and, if successful, throughout each stage of the research process.

Please ensure that you consider how to incorporate meaningful public and patient involvement into your project plans. If you are invited to submit a full application, you will be expected to provide detailed information on your PPI plans. Find out how the charity can support you <https://www.parkinsons.org.uk/research/patient-and-public-involvement-research>

Please sum up your project and what you hope to achieve. Please note that this abstract may be published on public websites such as Europe PubMed Central.

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**Scientific abstract (300 words max)**

Brief summary of background, importance, how the project will be run and outcomes.

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**Objectives**

Outline key milestones of project and delivery. A maximum of five objectives is allowed.

|  | **Objectives** | **Deadline**  (months from start date) |
| --- | --- | --- |
| **1** |  |  |
| **2** |  |  |
| **3** |  |  |
| **4** |  |  |
| **5** |  |  |

**Project background (450 words max)**

State the project hypothesis and the background supporting evidence, pilot data and potential impact on Parkinson’s research.

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**Experimental plan (400 words max)**

Description of experimental plan, methodology and key goals.

Parkinson’s affects all sections of the community, irrespective of race, ethnicity, gender, age, disability, sexual orientation, religion or belief. If you are involving human participants or patient samples, please address how these factors will be considered in your experimental plan.

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**Research team (300 words max)**

Description of the research team and why they are ideally placed to carry out the work.   
We welcome applications from people from all sections of the community, irrespective of race, ethnicity, gender, age, disability, sexual orientation, religion or belief. Please explain how you have considered these issues when creating a diverse research team.

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**Preliminary research budget**

**Costs do not need to be signed off by the finance department but are required to be within 10% of the final budget if the application proceeds to the next stage.** [**View cost guidance page**](https://www.parkinsons.org.uk/research/costs-guidance-research-grants)

In line with the Association of Medical Research Charities guidelines, Parkinson’s UK will only reimburse direct research costs for awarded grants as per the application submitted. The charity will not fund directly allocated or indirect costs.

* Allowable costs
* **Directly incurred costs** are costs that would only be incurred if the project were to go ahead. They include salaries for staff dedicated to the project (salaries for the principal applicant and co-applicants can only be included if their salaries are dependent on grant funding - the charity would require a letter from the Institute confirming this), consumables, animals, equipment, [open access publishing.](https://www.parkinsons.org.uk/research/open-access-publishing-researchers)
* Non-allowable costs
* **Directly allocated costs** are costs of resources used by a project that are shared by other activities and based on estimates (for example, principal and co-applicant salary costs not dependent on grant funding, estates costs).
* **Indirect costs** are non-specific costs charged by host institutions across all projects that are based on estimates (for example, HR and finance services, library costs).

Inflation will not be paid in year one; inflation in years two and three is allowable up to 3%. Please indicate whether inflation should be applied to each section.

If you are invited to submit a full application, both grading and salary should have the approval of the appropriate administrative officer of the institution where the assistant would be employed. Salary scales for each post requested should be uploaded as an appendix.

**Applicants who are healthcare professionals** who hold a post at a senior level, such as a Consultant Neurologists, who are requesting salary related costs, must provide a letter to the charity confirming that the salary costs requested are dependent on grant funding. Applicants receiving a full-time salary in their healthcare post may not request salary costs.

**Salaries for grant staff named on the funding application, such as principal investigators, co-applicants or collaborators, are only allowable costs if their salaries are dependent on grant funding. In these cases the charity requires a letter from the Institute confirming this.**

| **Salaries and related costs** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | **Year 1** | | **Year 2** | | **Year 3** | |
| **Name** | **Post** | **Basic salary** | **NI & super-**  **annuation** | **Basic salary** | **NI & super- annuation** | **Basic salary** | **NI & super- annuation** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Inflation [%]** | |  |  |  |  |  |  |
| **Total costs** | |  |  |  |  |  |  |

Details of materials and consumables requested must be given on separate lines. The species, number and unit cost of all animals must be shown. Grants do not cover administrative expenses or costs involved in attending conferences.

| **Research expenses** | | | | |
| --- | --- | --- | --- | --- |
| **Type** | **Item** | **Year 1** | **Year 2** | **Year 3** |
| Materials & consumables |  |  |  |  |
| Animals |  |  |  |  |
| Equipment |  |  |  |  |
| Open access publishing |  |  |  |  |
| Other |  |  |  |  |
| **Inflation [%]** | |  |  |  |
| **Total costs** | |  |  |  |

Please specify each item of equipment separately.

| **Equipment** | | | |
| --- | --- | --- | --- |
| **Item** | **Year 1** | **Year 2** | **Year 3** |
|  |  |  |  |
|  |  |  |  |
| **Inflation [%]** |  |  |  |
| **Total costs** |  |  |  |

| **Summary of costs** | | | |
| --- | --- | --- | --- |
| **Item** | **Year 1** | **Year 2** | **Year 3** |
| **Salaries** |  |  |  |
| **NI and superannuation** |  |  |  |
| **Research expenses** |  |  |  |
| **Equipment** |  |  |  |
| **Subtotal** |  |  |  |
| **Inflation [%]** |  |  |  |
| **Total costs** |  |  |  |

**Declarations**

Have you submitted this proposal to another funding agency? **Yes / No**

If yes please indicate which organisation, the date of application and the outcome if known. If no decision has been reached, state when one is expected.

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Has this, or a similar, proposal been submitted to Parkinson's UK previously? **Yes / No**

If yes please give the title, date of application and outcome.

**Only one resubmission is allowed. This includes instances where the application has previously been submitted via another Parkinson’s UK grant scheme. A resubmission must include as an appendix, an annotated version of the research proposal, showing where changes have been made, and a list of bullet points indicating the changes.**

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By submitting this application you are declaring that:

* as principal applicant you will be actively engaged in the project and undertake responsibility for its conduct as detailed in this proposal and in accordance with the terms and conditions under which a grant is awarded
* the supervisor and all co-applicants have agreed to be actively engaged in the project as detailed in the proposal
* all collaborators are willing to co-operate with this project as indicated in the research proposal
* the Head of Department/Clinical/Social Care Directorate (or similar) in which the project will be based has approved this application

If you are invited to submit a full application, you will be required to ensure that the Finance Officer (or other approving authority) at the host institution has checked and approved the financial details contained in the full application prior to submission to Parkinson’s UK.

It is not necessary to submit a hard copy of your completed application.

If you have further questions about making an application, please contact the Research grants team.

**Email:** [researchapplications@parkinsons.org.uk](mailto:researchapplications@parkinsons.org.uk)

**Visit:**  <http://www.parkinsons.org.uk/researchgrants>