

Par-Con 2024 event planning Working Group: Volunteer role description

In 2024, Parkinson's UK is bringing back Par-Con, our conference for the Parkinson's community! The event will see the community come together to hear about the latest Parkinson's research and practical tips for living well with the condition. Par-Con is for everyone, especially those affected by Parkinson's and their loved ones.

Most recently, our 2021 conference was held entirely online as a result of the pandemic. In 2024, we will be bringing Par-Con to both an in-person and online audience with our first hybrid event!

In order to plan and deliver the best possible conference, we'd like to once again work collaboratively with people affected by Parkinson's to design the 2024 event. So, we are looking for volunteers to join our event planning Working Group!

Role: Par-Con 2024 Working Group Member

Location: Home-based, as all Working Group meetings will be held virtually. Members will be able to attend the event itself either in-person or online.

What the role involves: Through feedback, discussions and suggestions, you will:

- Help us plan an accessible format for the agenda.
- Choose agenda topics and identify speakers.
- Provide user testing of the conference platform before we go live.
- Ensure the conference successfully highlights the various ways people can get involved in Parkinson's research.
- Help us promote the event.
- Ensure we design and deliver the best possible event for the whole Parkinson's community!

Time commitment:

- From January - March 2024, we anticipate holding two online meetings per month, via Zoom, lasting up to 2 hours, with a break.
- From April onwards, we'll hold monthly online meetings, lasting 1 - 1.5 hours.

- Small amount of 'homework' between meetings.
- Occasional between-meeting email feedback may be required.
- (Optional) Attending the conference itself, in October/November 2024 (exact dates, times and location TBC).

Who we're looking for: We are looking for 6-12 people to join our Working Group, who:

- Are people aged 18 and over and living in the UK.
- Are people living with Parkinson's or their loved ones.
- Are passionate about bringing people together.
- Have good organisational, communication and IT skills (including the use of Zoom), so they can work effectively with the rest of the group and make balanced decisions.
- Are confident expressing their own viewpoints whilst being respectful of diverse opinions.

If you would like to hear more or get involved:

If you would like to get involved, please [fill out this form](#) and answer a few short questions. If you have any questions, please contact Emma Williams, Research Events & Engagement Manager, on ekwilliams@parkinsons.org.uk or 020 7963 9253.