

Parkinson's UK privacy notice for test and trace data collection

To support the NHS testing and tracing strategies across the devolved nations, and for the health and safety of our supporters and staff, we're requesting attendance logs are kept to record the name and contact details of everyone who attends an activity in a premises in use for Parkinson's UK activities.

The information will be used to enable the NHS to contact attendees who have been in the premises around the same time as someone who has tested positive for coronavirus.

What are the types of data collected?

Attendance logs should show the date and time of arrival and departure, and the following personal data:

First name

Surname

Contact telephone number (if applicable) - if an attendee does not have a telephone number, they have the option to provide:

postal address **or** an email address

Personal health information will not be requested or stored.

How will the information collected be used?

The personal information collected on the attendance logs will only be shared when requested directly by the NHS and Public Health organisations across the UK to assist the NHS and Public Health organisations in relation to the coronavirus public health epidemic.

The data will be requested only in the unlikely event there is a cluster of coronavirus cases linked to the venue. The data will not be used for any other purpose.

Information should be transferred securely to the NHS who will use the data to contact trace those who were in the establishment at the same time as the positive case, and to provide guidance and support to those who may need to self-isolate.

What is the lawful basis for collecting this data?

Under data protection law, GDPR Article 6(1), we have a number of lawful bases that allow us to collect and process personal information. In this case, the lawful basis for processing your data is 'legitimate interests'.

Broadly speaking 'legitimate interests' means that we can process your personal information if we have a genuine and legitimate reason and we are not harming any of your rights and interests.

Our legitimate reason for processing the data is to assist with NHS strategy in relation to the coronavirus public health epidemic.

What is the Data retention period?

The personal data should only be stored for no more than 3 weeks (21 days).

What rights do supporters have?

As defined in the data protection law, GDPR Article(s) 12-23, they have the following rights:

- the right to be informed about the collection and use of their personal data. This is outlined above.
- the right to erasure. If at any point within the 21 days after their visit they decide they would like us to delete the personal data they provided, they need to advise the activity lead, who can delete all information relating to them from the attendance log
- the right to object to us processing your personal data. If an individual does so, we will delete all the personal data we hold in relation to them.
- the right to rectification. If the information held is in any way incorrect, an individual can contact the data controller and request that the information be rectified.

In certain circumstances exemptions to these rights may apply. Further information is available on the [Information Commissioner's Office website](#).

How this applies in Northern Ireland (Privacy Notice - Northern Ireland)

For the health and safety of our supporters and staff in these premises, we are recording the name and contact details of everyone who enters to support the NHS Test, Trace, Protect, Support strategy. This information will be used to enable NHS Northern Ireland to contact you should you have been in the premises around the same time as someone who has tested positive for coronavirus. Contacting people who might have been exposed to the virus is an important step in stopping the spread.

Reasons for data collection

As stated above, the purpose for which we are processing your personal data is to assist with the NHS Northern Ireland strategy in relation to the coronavirus public health epidemic. This will involve the gathering and, when necessary, the sharing of information with NHS Northern Ireland as the responsible body for NHS Test, Trace, Protect. Your data will not be used for any other purpose.

In order to assist in the containment of the virus, we will only share your data when it is requested directly by NHS Northern Ireland. This will only be in the unlikely event there is a cluster of

coronavirus cases linked to the venue. Information will be transferred securely to NHS Northern Ireland who will use the data to contact trace those who were in the establishment at the same time as the positive case, and will provide guidance and support to those who may be advised to self-isolate.

How this applies in England (Privacy Notice - England)

For the health and safety of our supporters and staff in these premises, we are recording the name and contact details of everyone who enters to support NHS Test and Trace. This information will be used to enable Public Health England (PHE) to contact you should you have been in the premises around the same time as someone who has tested positive for coronavirus. Contacting people who might have been exposed to the virus is an important step in stopping the spread.

Reasons for data collection

As stated above, the purpose for which we are processing your personal data is to assist with the NHS Test and Trace strategy in relation to the coronavirus public health epidemic. This will involve the gathering and, when necessary, the sharing of information with PHE as the responsible body for NHS Test and Trace. Your data will not be used for any other purpose.

In order to assist in the containment of the virus, we will only share your data when it is requested directly by PHE. This will only be in the unlikely event there is a cluster of coronavirus cases linked to the venue. Information will be transferred securely to PHE who will use the data to contact trace those who were in the establishment at the same time as the positive case, and will provide guidance and support to those who may be advised to self-isolate.

How this applies in Scotland (Privacy Notice - Scotland)

For the health and safety of the customers and staff in these premises, we are recording the name and contact details of everyone who enters to support NHS Scotland's Test and Protect. This information will be used to enable NHS Scotland to contact you should you have been in the premises around the same time as someone who has tested positive for coronavirus. Contacting people who might have been exposed to the virus is an important step in stopping the spread.

Reasons for data collection

As stated above, the purpose for which we are processing your personal data is to assist with NHS Scotland's Test and Protect strategy in relation to the coronavirus public health epidemic. This will involve the gathering and, when necessary, the sharing of information with NHS Scotland as the responsible body for Test and Protect. Your data will not be used for any other purpose.

In order to assist in the containment of the virus, we will only share your data when it is requested directly by NHS Scotland. This will only be in the unlikely event there is a cluster of coronavirus cases linked to the venue. Information will be transferred securely to NHS National Services Scotland who will use the data to contact trace those who were in the establishment at the same time as the positive case, and will provide guidance and support to those who may be advised to self-isolate.

Read further information on the [NHS Scotland Test and Protect strategy](#) on the NHS website.

How this applies in Wales (Privacy Notice - Wales)

For the health and safety of our supporters and staff in these premises, we are recording the name and contact details of everyone who enters to support the NHS Test, Trace, Protect strategy. This information will be used to enable NHS Wales to contact you should you have been in the premises around the same time as someone who has tested positive for coronavirus. Contacting people who might have been exposed to the virus is an important step in stopping the spread.

Reasons for data collection

As stated above, the purpose for which we are processing your personal data is to assist with NHS Wales strategy in relation to the coronavirus public health epidemic. This will involve the gathering and, when necessary, the sharing of information with NHS Wales as the responsible body for NHS Test, Trace, Protect. Your data will not be used for any other purpose.

In order to assist in the containment of the virus, we will only share your data when it is requested directly by NHS Wales. This will only be in the unlikely event there is a cluster of coronavirus cases linked to the venue. Information will be transferred securely to NHS Wales who will use the data to contact trace those who were in the establishment at the same time as the positive case, and will provide guidance and support to those who may be advised to self-isolate.

Complaint procedure

If you consider your personal data has been misused or mishandled by us, you can raise this with the data controller. In this instance, the data controller is Parkinson's UK. If you remain dissatisfied you can make a complaint to the Information Commissioner, who is an independent regulator. The Information Commissioner can be contacted at:

Information Commissioner's Office Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Telephone: 0303 123 1113

Email: casework@ico.org.uk

Any complaint to the Information Commissioner is without prejudice to your right to seek redress through the courts.